

# Minutes of a meeting of the Bradford West Area Committee held on Wednesday, 15 June 2016 at Committee Room 1 - City Hall, Bradford

Commenced 1800  
Concluded 1930

## Present – Councillors

<b>LABOUR</b>
Azam
Amran
Shaheen
Akhtar
Dunbar
Mohammed
Nazir
A Ahmed
Engel

### 1 APPOINTMENT OF CHAIR (Standing Order 35)

Resolved –

That Councillor Amran be appointed Chair of the Area Committee for the municipal year 2016/2017.

*ACTION: City Solicitor*

#### COUNCILLOR AMRAN IN THE CHAIR

### 2 APPOINTMENT OF DEPUTY CHAIR (Standing Order 35)

Resolved –

That Councillor Mohammed be appointed Deputy Chair of the Area Committee for the municipal year 2016/2017.

*ACTION: City Solicitor*



### 3 DISCLOSURES OF INTEREST

The following disclosures of interest were received in the interests of clarity:

- (a) Councillor Engel disclosed an interest in the item relating to “Cleaner and Greener Streets and Neighbourhoods in Bradford West - Devolution to Area Committee” (Minute 9) and “Delivering a New Youth Offer for the Bradford District” (Minute 11) as she was the Executive Assistant of Environment, Culture and Sport Portfolio.
- (b) Councillor Shaheen disclosed an interest in the item relating to “Petitions relating to traffic matters - (1) Lynton Drive - request for residents only parking; (2) Clifton Villas, Manningham - request for a pedestrian access to Midland Road Nursery School and Children's Centre (Minute 8) as she supported the petitions.

***ACTION: City Solicitor***

### 4 MINUTES

**Resolved –**

**That the minutes of the meetings held on 24 February, 23 March and 20 April 2016 be signed as correct records.**

***ACTION: City Solicitor***

### 5 INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

### 6 PUBLIC QUESTION TIME

There were no questions submitted by the public.

### 7 KEELHAM PRIMARY SCHOOL, WELL HEADS - TRAFFIC SCHEME

The report of the Strategic Director – Regeneration (**Document “A”**) sought the Committee’s approval to allocate £2,500 towards a jointly funded traffic scheme promoted by the Bradford West and Shipley Area Committees to address road



safety concerns outside Keelham Primary School, Well Heads.

**Resolved –**

- (1) That £2,500 to match the £2,500 contribution offered by Shipley Area Committee with a view to funding a £5,000 traffic signing and lining scheme on Well Heads on the approach to Keelham Primary School be allocated.**
- (2) That the lead petitioner be informed accordingly.**

**OVERVIEW AND SCRUTINY COMMITTEE: Environment and Waste Management**

**ACTION: Strategic Director – Regeneration and Culture**

**8 PETITIONS RELATING TO TRAFFIC MATTERS - (1) LYNTON DRIVE - REQUEST FOR RESIDENTS ONLY PARKING; (2) CLIFTON VILLAS, MANNINGHAM - REQUEST FOR A PEDESTRIAN ACCESS TO MIDLAND ROAD NURSERY SCHOOL AND CHILDREN'S CENTRE**

The report of the Strategic Director – Regeneration (**Document “B”**) considered the following petitions relating to traffic matters:

- 1) Lynton Drive – Request for Residents Only Parking; and,
- 2) Clifton Villas, Manningham – Request for a Pedestrian Access to Midland Road Nursery School and Children’s Centre.

The Principal Engineer introduced the report to the Committee.

LYNTON DRIVE

A petitioner was in attendance and highlighted the following statement to the Committee in favour of a Request for Residents Only Parking. He commenced by stating that he had been a resident of Lynton Drive over 30 years and in the past few years had witnessed a trend in the increase of parking on Lynton Road, especially residents from surrounding streets using Lynton Drive as a parking provision. Bradford Royal Infirmary staff was also parking daily on Lynton Drive. This road was not designed to have cars parked on both sides and the issue of parking had been ongoing for the past 4 years. Pavements had become damaged due to motorists parking vehicles onto pavements. Emergency vehicles were unable to drive through Lynton Drive due to excessive parking on both sides of road.

A question and answer session ensued:

- If the Committee decided to move in favour of implementation, what would be the total cost?
  - An exact figure had not been detailed but around £10,000;
- Was it possible to direct Council Wardens to the Lynton Drive area to address illegal parking?
  - Council Wardens would be asked to pay particular attention to this



- area; and,
- What was the Council doing in relation to cars being parked onto pavements?
    - This was a Police matter.

#### CLIFTON VILLAS

The Headteacher of Midland Road Nursery School and Children's Centre attended the Committee to voice the parents concerns. Parents had been expressing frustration for some time and were in support of a pedestrian access. The children attending the school lived a few feet away, yet having to make a complicated journey. Majority of the road was double parked on both sides. One in a Million School on the opposite side of the road was increasing on its admission numbers on a yearly basis, hence the increase of motorists causing congestion. Three accidents had been witnessed at the corner of Northcliffe Road and Midland Road. There was heavy congestion of traffic during rush hours. The school was a provision for the very young people of the immediate community. A pedestrian access would benefit local parents at present and the foreseeable future.

In response to a clarification sought, the Principal Engineer explained that the cost of implementation for a gate would be for the school to fund.

The Committee expressed discontent towards Manningham Housing Association decision for not wishing to back this scheme despite knowing the fact that this school was in a highly congested area; therefore:

#### **Resolved –**

#### LYNTON DRIVE:

- (1) **That during the implementation of the Safer Roads Schemes Programme this municipal year, if a scheme is no longer able to proceed, then it be replaced with “Lynton Drive - Request For Residents Only Parking”. Alternatively, that the request for permit parking on Lynton Drive remains on the list of potential schemes for consideration by the Bradford West Area Committee when they next meet to determine future Safer Roads Schemes programmes, subject to funding being available.**

#### CLIFTON VILLAS:

- (2) **That the Principal Engineer meets with Midland Road Nursery School and Manningham Housing Association to discuss, where appropriate, options in resolving the issue of a pedestrian access to Midland Road Nursery School.**

#### LYNTON DRIVE / CLIFTON VILLAS:

- (3) **That the petitioners be informed accordingly.**

**OVERVIEW AND SCRUTINY COMMITTEE: Environment and Waste Management  
ACTION: Strategic Director – Regeneration and Culture**



## **CLEANER AND GREENER STREETS AND NEIGHBOURHOODS IN BRADFORD WEST - DEVOLUTION TO AREA COMMITTEE**

The report of the Bradford West Area Co-ordinator (**Document “C”**) provides an update to information presented to meetings of the Bradford West Area Committee in 2015 relating to Council Wardens and Street Cleansing. It highlighted a developing approach that delivered on the cleaner/greener agenda at an Area, Ward, neighbourhood and street level that is supported by residents, businesses and community organisations as part of the “People Can – Make a Difference Campaign”.

The Bradford West Area Co-ordinator gave a synopsis of the report.

A question and answer session ensued:

- Was there an ongoing recruitment exercise to recruit new Wardens?
  - At present, 14 apprentice/traineeship street cleansing operatives and 4 Driver Co-ordinators were being advertised district wide. For Bradford West this would mean 5 new starters. Apprentices and trainees will become permanent after one year subject to satisfactory performance and these new recruits will be in position by July. There were 5 Wardens at present within the Bradford West area and a further 7 would be added to the Bradford West team following recruitment;
- When would newly appointed Wardens become operational alongside experienced staff?
  - The recruitment of new staff involved a lengthy process. Newly recruited Wardens would be working alongside experienced Council Wardens observing the issuing of Penalty Charge Notices (PCN). They will be undertaking the environmental duties as normal. Formal training for the new Council Wardens on issuing PCN's is being planned to take place; and,
- An explanation was sought as to the poor responses from the Council's Contact Centre during the reporting of fly tipping?
  - It was explained that the manager of the Contact Centre was aware of ongoing issues and the Bradford West Area Co-ordinator would relay the concerns of the Committee and provide feedback to all Bradford West Councillors.

The Committee commented that there had been a rise in incidents of flytipping on Chapel Lane. In addition, the use of litter bins in key locations by Private Hire Vehicle drivers resulted in bins bursting at the seams with rubbish and therefore the Committee agreed that an integral part of the process would involve Wardens to assist in cleaner and greener streets within the Bradford West area.

**Resolved –**

**That the information contained in Document “C” which is intended to inform decisions on this devolved service be noted and welcomed.**



10 **WARD PLANS PROGRESS REPORT 2015 - 2016**

The report of the Bradford West Area Co-ordinator (**Document “D”**) outlined the work of the Bradford West Area Co-ordinator’s Office in the addressing the Ward priorities contained in the six Ward Plans.

**Resolved –**

- (1) That the work of the Bradford West Area Co-ordinator’s Office in supporting Ward priorities within the Bradford West Ward Plans 2015-2016 be noted.
- (2) That the commitment and involvement of residents, local community and voluntary organisation and partner agencies in supporting the priorities be welcomed and supported.
- (3) That the constructive engagement with local communities at Neighbourhoods and through other forms of Community Engagement in meeting the Ward Plan priorities be noted.

**OVERVIEW AND SCRUTINY COMMITTEE: Corporate**  
**ACTION: Assistant Director – Neighbourhood and Customer Services**

11 **DELIVERING A NEW YOUTH OFFER FOR BRADFORD DISTRICT**

The report of the Strategic Director – Environment and Sport (**Document “E”**) proposed a way forward for establishing a new Youth Offer for the Bradford District in response to the recommendations made in the Youth Offer Review report produced in November 2014.

**Resolved –**

- (1) That the work undertaken by the Youth Offer Working Group as detailed in Appendix A, attached to Document “E” be noted.
- (2) That it be requested, an Advanced Practitioner level officer be invited to join the Youth Offer Working Group at the earliest opportunity.
- (3) That the comments on the proposals and recommendations made by the Youth Offer Working Group in Appendix A, attached to Document “E” be welcomed.

**OVERVIEW AND SCRUTINY COMMITTEE: Corporate**  
**ACTION: Assistant Director – Neighbourhood and Customer Services**

12 **YOUTH SERVICE - BRADFORD WEST**



The report of the Strategic Director – Environment and Sport (**Document “F”**) gave an update on work undertaken by the Youth Service in the Bradford West Area from April 2015 – March 2016. It also gives details of the budget for the Youth Service in 2016/17.

The Bradford West Area Co-ordinator gave a synopsis of the report. In addition, the Bradford West Advanced Practitioner was also in attendance and made comments on the report to the Committee.

A question and answer session ensued:

- In relation to Bradford West containing a higher number of youths in comparison to the remainder of the city’s constituencies, what was being said and done about the allocation of funding according to the demographics of the Youth numbers across the city?
  - The Bradford West Area Co-ordinator confirmed that he would raise this with the Services Strategic Lead for Youth Service; and,
- How would the remaining £4,000 of the Youth Opportunities Funding be allocated across the Bradford West area?
  - This would progress in consultation with young people.

During the discussion, the Committee and officers made the following comments. Bradford West young people had benefited from a number of successful funding bids to support the development of youth provision. In addition, the Bradford West Youth Work Team had been working in partnership with other agencies and Parish Councils to further develop provision for young people across the Constituency; Bradford West Youth Service managed to secure £18,680 external funding from various bodies. The Youth Service had undertaken an arduous job in difficult financial times and should be praised for its performance throughout the year.

**Resolved –**

- (1) That the work undertaken by the Youth Service in the Bradford West Area as detailed in Document “F” be noted.**
- (2) That the deployment of current Youth Service budgets as set out in Document “F” to meet local needs be noted.**
- (3) That the Youth Opportunities Fund (YOF) for 2016-17 be allocated as follows:-**
  - a) £1,000 per Ward, managed by the full time Youth Worker who will consult with young people from the areas to consider priorities and benefits to local young people; and,**
  - b) That, in consultation with young people at every stage, the**



remaining £4,000 be used across Bradford West Constituency for holiday activities.

- (4) That a report on the work of the Youth Service be submitted to the Bradford West Area Committee on an annual basis.

*OVERVIEW AND SCRUTINY COMMITTEE: Corporate*

*ACTION: Assistant Director – Neighbourhood and Customer Services*

### 13 GRANTS ADVISORY GROUP

The Bradford West Area Co-ordinator will report verbally on the setting up of the Grants Advisory Group for the municipal year 2016/17 for the Bradford West Area.

**Resolved –**

That for the Municipal Year 2016/17, the following Councillors from the Bradford West Area Committee be approved for the make-up of the Grants Advisory Group:

**LABOUR**

Councillor Amran, Chair

Councillor Mohammed, Deputy Chair

Councillor Azam

Councillor Engel

*OVERVIEW AND SCRUTINY COMMITTEE: Corporate*

*ACTION: Bradford West Area Co-ordinator*

### 14 DATES OF FUTURE MEETINGS - 2016/17 MUNICIPAL YEAR

**Resolved –**

That future meetings of the Bradford West Area Committee for 2016/2017 be confirmed as follows:

**Wednesday 20 July 2016**

**Wednesday 21 September 2016**

**Wednesday 19 October 2016**

**Wednesday 23 November 2016**

**Wednesday 25 January 2017**

**Wednesday 22 February 2017**

**Wednesday 29 March 2017**

**Wednesday 26 April 2017**





Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Bradford West Area Committee.**

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

